

Registration of Partnership Firm
“Indian Partnership Act 1932”
Application forms

- Form I: Registration Form for Incorporation of a Partnership Firm
- Form II: Changes in name and principle place of business of the firm.
- Form III: Change in other than principle place of business of the firm.
- Form IV: Change in name and permanent addresses of the partners
- Form V: Change in constitution of firm, addition or retirement of partners.
- Form VI: Dissolution of the firm
- Form VII: Minor partner attaining age of majority.

Application filing at District Registrar Office (DRO): As per Section 58 of the Indian Partnership Act 1932, firm may be registered any time even after its formation by filing an application with the District Registrar Office, Department of Stamps & Registration, Karnataka. For selection of District Registrar office, any place of business of the firm should be or proposed to be situated within its jurisdiction.

1. Applicant submits completely filled online application in the formats prescribed for registration of firms/ amendment/ dissolution of firm.
2. Enclosures shall include partnership deed copy, Affidavit and respective form signed by all witnesses and attested.
3. DR/Authorised Official checks in the system if firm with same name and address is already registered or objectionable words used in the name of firm.
4. If found, check if applicant is willing to change, if yes return application and re-accept corrected application. If not willing to change, the endorsement for rejection along with enclosures will be send back to the applicant, under acknowledgement.

Processing and Fee Calculation:

5. Details of documents received are entered into the system. The details will be a combination of the following depending on the type of service requested for:
 - a. Name of the Firm
 - b. Registration number of the Firm
 - c. Duration of Firm
 - d. Type of Application
 - e. Names of Partners
 - f. Date of Joining of Partners
 - g. Permanent Address of Partners
 - h. Places of Business
 - i. Date of Application
 - j. Names and details of Witnesses
 - k. Type of Business activities
6. System calculates the fee for processing the application as per the type of application

and as per fees prescribed under Indian Partnership Act 1932.

7. System generates Acknowledgement receipt.
8. DR/Authorised Official will send Acknowledgement receipt to the applicant online.
9. Scrutiny of forms, affidavit, deed copy and other enclosures is done by the DR.
10. DR verifies if the registration can be done; if yes DR intimates the applicant to pay the fee online. After payment of Fee from the applicant and proceeds to next step. Else, DR/Authorised Official generates endorsement with reason for rejection and returns the application, its enclosures and the endorsement to the applicant.
11. DR completes final check and register in the system
12. System generates Registration Number, makes entry/updates in the register of firms depending on the service requested and generates Fee Receipt.

Issue of Certificate of Registration:

13. DR/Authorised Official authenticates with signature and seal of DR, and scans and uploads the document.